## Code of conduct

#### Circular

#### Code of conduct of committee

In the College of education monitoring code of conduct a meeting with a composition of the faculty members. The committee shall been maintained the high professional code of conduct for all students and professors and all faculty members of the institute.

Sr. Name.

- 1. Dr. Borate MK
- 2. Prof Pund SV
- 3. Prof Patil AA
- 4. Prof Raut, R.N.
- 5. Prof. Londe R.S.

Désignation sign principal and chairperson

Member

member

member

member

Code of conduct meeting held on 22 august 2018 and in the meeting all faculty members and teaching sttaff and students shall abided by rules and regulations of the college and should act in a way that highlights the discipline and esteem of the college.

PU/PN/B.Ed./ 250/2006

Shri Shivaji Shikshan Prasarak Mandal's, College of Education(B.Ed.), Saswad, Tal.:-Purandar, Digt Pune 412301

# Shri Shivaji Shikshan Prasarak Mandal's, College of Education (B.Ed.),

Saswad, Tal-Purandar, Dist- Pune-412301

# Code of conduct of committee

Sr.no.	Name	Designation	Sign
1	Dr. Borate M. K.	Principal & chairperson	But
2	Prof. Pund S. V.	member	dy
3	Prof.Patil A.A.	member	Falin
4	Prof. Raut R.N.	member	Maeut
5	Prof. Londe R.S.	member	Bulling



Shri Shivaji Shikshan Prasarak Mandal's, College of Education(B.Ed.), Saswad, Tal.:-Purandar, Dist Pune 412301

## Notice

The meeting will be held for code of conduct committee on 22 August 2018 at 12:30 O, clock in the principal office. All the faculty members are requested to attend to present for the meeting. The following is the agenda of the meeting.

- 1. To discuss about the code of conduct.
- 2 To discuss about professional ethics of teachers training program.

Minutes of the meeting

Minutes of the meeting for code of conduct held on

The following members were present

Principal – Dr. Borate M.K.
Faculty – all the faculty members
Member – Asst. Prof. Pund S.V.
Agenda – to discuss about code of conduct

Minutes -

Head of the department welcomed all member of the committee. Principal provided the overview of the plan and explain the purpose of the code of conduct. Student introduce about code of conduct College by Professor Pund Sir in this committee principal Dr. Borate M.K. Informed about code of conduct and decided rule about code. Teacher give recommendation of rules.

Shei Shiwaii Shikshan Prasarak Mandal's,

Saswad, Tal.:-Purandar, Distifune 41230:

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Principal
Shri Shivaji Shikshan Prasarak Mandal's,
College of Education (B.Ed.),
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Studentes participasion

Principal

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Code of conduct staff meeting

## · Code of conduct for students

## Discipline -

- 1. The students must be strictly follow the instructions, discipline and rules of the institute.
- 2. If any discipline is unfollow by student will be punish by authority.
- 3. Students requested to keep campus, clean and healthy.
- 4. The campus do not allowed an entry of unauthorized person,
- 5Iif any founding violence's activity in the college campus is responsible for strict action

#### Attenance

- 1.As per university rule 75 percentage of present days must be in the classroom for students
- 2. Student must report for irregular and complete examination
- 3. Student must appear in the examination before 20 minutes.
- 4. Students should not cheat copy and unfair activity in the examination time.
- 5. I card and general information of student carries their eye card every day in the college campus.
  - 6. Without I card and recently prohibited. Student should not allowed to talk loud and abusive language in college campus
  - 7. Students are compulsory to attend every academic activities and encourage ourselves
  - 8. Ragging and same kind of activities in behavioral of student action will be taken for this by authority.

Classroom teaching is ethics students in teaching learning process,

- To support, personal and professional developments glunnes

- To work to achieve and improve students to learn, high outcomes,

- Teacher take care of slow learner and special needs students in remedia coaching

Saswad, lat.:-rurandar, Distribute -12501

- As per academic calendar activity will be done

#### Leave

- Faculty members who needs to take leave, should get
- Faculty should arrange internal exams as continuous assessment under policy of guideline of Savitribai Phule, Pune University.

### Computer and language lab

- The staff and student improve in generation all activity.
- --mobile not allowed in library

# Code of conduct for non-teaching staff

- All faculty should report sharp in time in the college campus
- In the campus, all staff members, use rules and regulations and do activities
- Teaching staff should get the lessons plan approved by principal
- Faculty member, self-involvement of staff in every assigned activity
- Syllabus, should we complete within a given time span
- The lectures as per the timetable shall be strictly conducted by teachers.
- -- A teacher should not discourage ethical behavior in teaching and research.
- --A teacher should participate in extension, co-curricular and extracurricular activities including the community services.

Principal
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## Code of conduct administration

- There are no excuse for negligence and hour delay in teaching, learning process and other activities.
- If there are any problems in were resolved, administrative level. The administrative staff should maintain the dignity and crusty in their speech and behavior
- \_ They should work within the institutional polices, practices, to satisfy the vision and mission of the institute.
- \_He /she should encourage and support academic& research activities among the student and teacher.
- \_He/she should observe discipline and must high moral character.
- \_ Principal is responsible for smooth conduct of college and should guide for preparation of yearly plan,
- --He /she responsible for the planning execution of sports, extra-curricular and cultural actives for overall development of students.
- -- Focus on the required efforts for the placement of the students.

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